

HEMINGFORD ABBOTS PARISH COUNCIL

Minutes

Of the Annual Meeting of the Parish Council

Held on Monday 25th May 2026, 7 pm

at the Hemingford Abbots Village Hall, High St, Hemingford Abbots, PE28 9AH.

Present:

Cllrs: **HAPC:** Marcus Whewell, Rie Hargreaves, Eddie Hall, Richard Chamberlain. **CCC** David Keane and **HDC:** Brett Mickelburgh

Clerk: M Blewett

Public: 1



2026-2027	Minutes	Meeting opened at 7 pm
17	Election of Chair Resolved that Cllr Marcus Whewell be appointed to Chair of HAPC. Proposed by Cllr RC, seconded by Cllr RH, all in favour. Cllr MW signed his Declaration of Acceptance of Officer as witnessed by the Clerk/RFO.	
18	Election of Vice-Chair No nominations were received for the role of Vice-Chair.	
19	Resolved to accept apologies from Cllrs Shaun Reinson and HDC Cllr Sarah Conboy. Proposed by Cllr MW, seconded by Cllr RH, all in favour.	
20	Councillors' Declarations of Interest <u>None.</u>	
21	Appointment of committees, working groups and representatives Resolved to agree the representatives for each area as recorded on Appendix (Form) 1. Proposed by Cllr RH, seconded by Cllr EH, all in favour.	
22	Public Participation A concern was raised by the member of public about the danger of the varying speed limit between Hemingford Grey and Hemingford Abbots (30 mph to 20 mph), particularly for primary school children riding their bicycles to school. Cllr MW explained that the PC have applied and failed to gain support from Highways to extend the 20-mph speed limit between the two villages. It was agreed that the PC will re-consider all the options available to us to secure the extension of the 20-mph limit. CCC Cllr DK said it would be helpful if the PC could gather speed data to support any future LHI or PFLHI application (MVAS data/Speed watch data). Cllr BM suggested that the PC could consider purchasing 'Green 20 mph advisory signs', which could then be fixed to private property and act as a deterrent to any speeding vehicles.	
23	Reports from County and District Councillors Cllr DK gave a summary of his written report which is attached to the minutes. - The budget was increased by 4.99 %. - With an ageing population CCC is trying to help the elderly with care in their own homes (rather than them having to move into residential care/nursing homes). - Working on two committees: Pensions and Adult Social Care. - Day to day dealings with Highways (potholes)/LHI applications/A141 improvement plan/supporting PCs/TCs, Cllr BM explained that since the Elections took place there has been a full meeting of the newly elected Council. The new council is made up of Liberal Democrats/Independent and Greens. Cllr Sarah Conboy was re-elected as the Leader of the Council and Cllr BM as Deputy Leader. All councils await central government's decision on which Unitary option has been approved. Option E would be the preferred choice of HDC. There have been complaints about South Cambridgeshire's 4-day working week. Central government do not support the shortened working week. Whichever LGR option is approved, the 4-day working week will likely need to be reviewed. On behalf of HAPC, Cllr MW thanked David, Brett, Debbie and Sarah for their help and support, and congratulated them all on their re-election to office, and also on Cllr BM's new appointment as Deputy Leader at HDC.	

24	<u>PLANNING CONSULTATION</u> a) <u>Additional Sites Allocations for Local Plan to 2046.</u> <u>Available to view and comment between the following dates: 13/05/26 10:00 - 10/06/26 23:59.</u> https://consult.huntingdonshire.gov.uk/kse/event/38482. Resolved not to comment of the additional sites. Proposed by Cllr MW, seconded by Cllr RC, all in favour. <u>NOTED - NEW TREES</u> b) <u>26/00851/TRCA</u> 3 River Meadow Hemingford Abbots Huntingdon PE28 9AY. Proposal Remove Cherry tree Status. <i>HAPC was not asked to comment.</i> c) <u>26/00724/TRCA Raywood</u>, High Street Hemingford Abbots Huntingdon PE28 9AE. Proposal: 1x Ash tree. To crown raise the canopy on road side. Prune by 1-2 metres around bt.cable. To crown clean and remove epicormic growth. Prune limb that grows towards house by 5 feet. 1x sycamore tree. To crown raise over road side. To crown clean and tidy up limb with reaction growth. Prune by 1-2 metres. <i>HAPC was not asked to comment.</i> <u>NOTED - APPROVED</u> d) <u>26/00159/LBC</u> Abbots Barn High Street Hemingford Abbots Huntingdon PE28 9AH. <u>Internal reconfiguration including a new roof covering with rooflights and some minor external fenestration changes</u> e) <u>26/00158/HHFUL</u> Abbots Barn High Street Hemingford Abbots Huntingdon PE28 9AH. Internal reconfiguration including a new roof covering with rooflights and some minor external fenestration changes.
25	<u>Minutes of the previous meeting</u> Resolved to approve the minutes from the PC Meeting held on the 27th of April 2026. Proposed by Cllr EH, seconded by Cllr RC, all in favour.
26	<u>To agree the dates and times of full council meetings</u> 2026: 27th April, 25h May (Annual Parish Council Meeting), 22nd June, 27th July, 28th September, 26th October and 23rd November. 2027: 25th January, 22nd February, 22nd March. Resolved to agree the meeting dates, proposed by Cllr MW, seconded by Cllr RH, all in favour.
27	<u>Administration</u> a) <u>Policy and Procedure Review</u> Resolved to accept the review of policies and procedures undertaken by Cllr MW and the Clerk and to also implement a rolling review of policies throughout 2026-27. Proposed by Cllr RC, seconded by Cllr EH, all in favour.
28	<u>Finance</u> a) <u>Resolved to approve the invoices for May</u> (salaries and standing orders for payment as listed at the end of the agenda). In addition, a further payment of £270.14 was agreed for payment during the meeting, this was to reimburse the Chair for APM expenditure). Proposed by Cllr EH, seconded by Cllr RC, all in favour. b) <u>Resolved to approve the Bank Reconciliations</u> for April 2024. Proposed by Cllr RH, seconded by Cllr MW, all in favour. c) <u>Resolved to move this item to the next PC meeting agenda.</u> (consider a Grant Application from the Hemingford Peace Memorial Field/Pavilion for the sum of £725.00). Proposed by Cllr MW, seconded by Cllr RC, all in favour.
29	<u>HDC Tree Donation Programme</u> Since the meeting the answers to the questions raised are recorded below: 1. Can trees be planted on private land – Yes, anywhere with the land owner's permission. 2. Does the PC or individuals request them – the PC would request the trees/whips. 3. Cost to us – There is no cost to the PC. 4. When to plant trees – The trees are ready for planting in October. Cllr EH volunteered to lead on the project forward and will arrange a meeting with Tom Mosher to discuss locations for planting. Cllr EH will update us at the next meeting.
30	<u>Noted:</u> The Chair's report for 2025-2026 will be uploaded to the website under the Annual Parish Meeting tab following the PC meeting.
31	<u>Matters for future consideration/action</u>

	- Request that all Councillors sign a 'no changes' form to their Register of Interests (if there have been any changes since it was last completed). <i>Clerk carried out this task with Cllrs. at the end of the meeting.</i> - Enquire with CCC about a flat-bed Highways truck that has been seen regularly parking in the entrance to the field where the tyres and fridge are dumped (off Rideaway). - The Grant request from the Pavilion - The tree scheme (Cllr EH and T.O. TM) - No cycling signs for the footpath behind Chapmans
32	Closure of the Meeting 8.45 pm
33	Date of the next Meetings: Monday 22nd June 2026 at 7 pm in the Village Hall, High Street, Hemingford Abbots PE28 9AH.

Finance 28 (a)

May Payments

Staff Costs					
HMRC					
Clerk's Expenses	4 weeks WFH & Refund of ER's o/s NI contributions. Stationery	£	52.74		£ 52.74
Bradgates Ground Maintenance Ltd	April grass cutting, 2nd, 7th, 14th, 20th and 27th	£	250.00	£ 50.00	£ 300.00
CAPALC	Audit Fees - Internal Auditor	£	224.12		£ 224.12
D. Cook	Repair of fence post and materials	£	60.00		£ 60.00
HAVH	Hall hire January to end of May	£	195.00		£ 195.00
		£	1,370.10	£ 50.00	£ 1,420.10
VALDA Energy Direct Debit Mandate	April supply of electricity	£	132.11	£ 6.61	£ 138.72
		£	1,502.21	£ 56.61	£ 1,558.82