

HEMINGFORD ABBOTS PARISH COUNCIL

Notice of the Annual Meeting of the Parish Council

Time: 7 pm Date: Monday 25th May 2026.

Venue: Hemingford Abbots Village Hall, High St, Hemingford Abbots, PE28 9AH.

To All Members of the Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Any member not able to attend should send their apologies in before the meeting.

Members: 5 Vacancy: 2 Quorum: 3

The meeting is open to members of the public (including the press), but it is not a public meeting.

Maxine Blewett Mrs Maxine Blewett – Parish Clerk 12th May 2026.



2026-2027		Agenda
17	Election of Chair	To elect the Chair for 2026/27. The elected Chair will then execute the Declaration of Acceptance of Office.
18	Election of Vice-Chair	To elect the Vice-Chair for 2024/25. The elected Vice-Chair will then execute their Declaration of Acceptance of Office.
19	Apologies for absence	
20	Councillors' Declarations of Interest	• To receive declarations of interest from Councillors on items on the agenda • For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion. • To receive written requests for dispensations for disclosable pecuniary interests (if any) • To grant any requests for dispensation as appropriate
21	Appointment of committees, working groups and representatives	on any other organisation or authority and also to allocate member responsibilities which the Council deems necessary, including a review of current member roles and responsibilities and review of appointments of residents' responsibilities. (Appendix 1)
22	Public Participation	Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on Items that are on the current agenda. -To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. -At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
23	Reports from County and District Councillors	
24	PLANNING CONSULTATION	
a)	Additional Sites Allocations for Local Plan to 2046.	Available to view and comment between the following dates: 13/05/26 10:00 - 10/06/26 23:59. https://consult.huntingdonshire.gov.uk/kse/event/38482
b)	NEW TREES	26/00851/TRCA 3 River Meadow Hemingford Abbots Huntingdon PE28 9AY. Proposal Remove Cherry tree Status. <i>HAPC has not been asked to comment.</i>
c)	26/00724/TRCA Raywood	High Street Hemingford Abbots Huntingdon PE28 9AE. Proposal: 1x Ash tree. To crown raise the canopy on road side. Prune by 1-2 metres around bt.cable. To crown clean and remove epicormic growth. Prune limb that grows towards house by 5 feet. 1x sycamore tree. To crown raise over road side. To crown clean and tidy up limb with reaction growth. Prune by 1-2 metres. <i>HAPC has not been asked to comment.</i>
d)	APPROVED	26/00159/LBC Abbots Barn High Street Hemingford Abbots Huntingdon PE28 9AH. Internal reconfiguration including a new roof covering with rooflights and some minor external fenestration changes

e)	<u>26/00158/HHFUL</u> Abbots Barn High Street Hemingford Abbots Huntingdon PE28 9AH. Internal reconfiguration including a new roof covering with rooflights and some minor external fenestration changes.
25	Minutes of the previous meeting To agree and approve the draft minutes from the PC Meeting held on the 27 th of April 2026 (Appendix 2).
26	To agree the dates and times of full council meetings 2026: 27th April, 25h May (Annual Parish Council Meeting), 22nd June, 27th July, 28th September, 26th October and 23rd November. 2027: 25th January, 22nd February, 22nd March.
27 a)	Administration Policy and Procedure Review Proposal to accept the review carried out by Cllr MW and the Clerk following a review and of Statutory Documents, Policies and Procedures.
28 a) b) c)	Finance To receive and approve invoices for May (salaries and standing orders for payment as listed at the end of the agenda). (Appendix 3). To approve the Bank Reconciliations for April 2024 (Appendix 4). Proposal to consider a Grant Application from the Hemingford Peace Memorial Field/Pavilion for the sum of £725.00.
29	HDC Tree Donation Programme Proposal to consider taking up the TDP. HDC offer two types of trees for donation: small whips, which are roughly 30cm tall, and standard trees that stand between 2 and 3 meters high. (Details of type of trees to follow, along with donation information).
30	To report: The Chair's report for 2025-2026 will be uploaded to the website under the Annual Parish Meeting tab following the PC meeting. (Appendix 5).
31	Matters for future consideration
32	Closure of the Meeting
33	Date of the next Meetings: Monday 22nd June 2026 at 7 pm in the Village Hall, High Street, Hemingford Abbots PE28 9AH.

Finance 28 (a)

May Payments

Staff Costs					
HMRC					
Clerk's Expenses	4 weeks WFH & Refund of ER's o/s NI contributions. Stationery	£	52.74		£ 52.74
Bradgates Ground Maintenance Ltd	April grass cutting, 2nd, 7th, 14th, 20th and 27th	£	250.00	£ 50.00	£ 300.00
CAPALC	Audit Fees - Internal Auditor	£	224.12		£ 224.12
D. Cook	Repair of fence post and materials	£	60.00		£ 60.00
HAVH	Hall hire January to end of May	£	195.00		£ 195.00
		£	1,370.10	£ 50.00	£ 1,420.10
VALDA Energy Direct Debit Mandate	April supply of electricity	£	132.11	£ 6.61	£ 138.72
		£	1,502.21	£ 56.61	£ 1,558.82