

HEMINGFORD ABBOTS PARISH COUNCIL

Notice of the MEETING OF THE PARISH COUNCIL

Time: 7 pm Date: Monday 26th January 2026.

Venue: Hemingford Abbots Village Hall, High St, Hemingford Abbots, PE28 9AH.

To All Members of the Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Any member not able to attend should send their apologies in before the meeting.

Members: 5 Vacancy: 2 Quorum: 3

The meeting is open to members of the public (including the press), but it is not a public meeting.

Maxine Blewett Mrs Maxine Blewett – Parish Clerk 21st January 2026.



Public participation

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on **Items that are on the current agenda**. -To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. All questions to be directed to the Chair of the meeting.

2025-2026		Agenda
126		Apologies for absence
127		Councillors' Declarations of Interest • To receive declarations of interest from Councillors on items on the agenda • For declarations of interest received, Councillors to inform the Chair if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion. • To receive written requests for dispensations for disclosable pecuniary interests (if any) • To grant any requests for dispensation as appropriate
128		Reports from County and District Councillors.
129		Presentation by Tom Mosher, HAPC Tree Warden
130		Minutes of the previous meeting To agree and approve the draft minutes from the Extraordinary PC Meeting held on Monday 15th December 2025 (Appendix 1).
131		PLANNING <u>APPROVED PROPERTY</u> a) 25/02169/HHFUL 18 Rideaway Drive Hemingford Abbots Huntingdon PE28 9AQ. Erection of garden room on site of previous shed. b) 25/02028/CLPD The Thatchers View Moats Way Hemingford Abbots Huntingdon PE28 9HH. Provision of a mobile home (caravan) to provide additional accommodation. <u>NEW TREES</u> c) 26/00026/TREE Rose Cottage Royal Oak Lane Hemingford Abbots Huntingdon PE28 9AF. T1-4 - Beech tree x4: Crown raise to 10m (TPO L/TPO/002). Response due by 29/1/26. d) 26/00051/TRCA 61 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Proposal: T1 Eucalyptus - reduce by 4m to approx previous cut points at 6m, T2 Cypress - reduce height by approx. 2.5m, T3 Twin-stemmed Robinia - reduce height by 2m, T4 Cherry Plum - reduce height by 1.8m. HAPC has not been asked to comment. <u>APPROVED TREES</u> e) 25/01981/5DAY 46 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Proposal: Dead Silver Birch - Fell close to ground level - Will be replaced with a Willow, Birch and an Alder. f) 25/02134/TRCA 1 Common Lane Hemingford Abbots Huntingdon PE28 9AN. 1 (Yew Tree) reduce crown by 3-4 metres.

g)	25/02413/TRCA 47 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Proposal T1 Beech - Crown Lift to 4m (5m where necessary over the road or phoneline). T2 Silver Birch - Crown Lift to 4m. T3 Oak - Reduce several lateral branches growing towards the house by up to 2.5m, crown thin by 10% to remove a number of epicormic branches in the inner canopy. T4 Tulip - Crown thin/Prune to clear phone line. T5 Holly - Reduce by 2m to height of 4m. T6 Oak - Crown thin to remove epicormic growth from central canopy. T7 Horse Chestnut - Reduce and reshape by 1-1.5m with a final height of 4m.
h)	<u>WITHDRAWN APPLICATIONS</u> 25/02263/TREE 37 Common Lane Hemingford Abbots Huntingdon PE28 9AW. T1 Oak: - Remove major dead wood - Crown lift to 4m over driveway by removing one minor branch.
132	<u>Finances / Contracts & Membership Subscriptions</u>
a)	Proposal to renew the streetlight maintenance contract over a three-year agreement with K&M Lighting Ltd. (Appendix 2 – Maintenance Contract Renewal).
b)	Proposal to accept the recommendation made by Cleary Utility Solutions and to transfer to VALDA, a new electricity supplier. (Appendix 3 Energy Policy Renewal).
c)	Proposal to renew the Clerk's annual membership of SLCC from 1/1/26. (Appendix 4 SLCC Membership Renewal).
d)	To accept the authorised invoices for January (salaries, standing orders and DDMs for payment as listed at the end of the agenda). (Appendix 5).
e)	To approve the December bank reconciliation. (Appendix 6), and accept Q3's Budget Review. (Appendix 7).
f)	To report: The PAYE ER's NI overpayment totalling £233.89 was credited to the current account on the 12/12/25.
g)	To report: The Clerk has requested the 2026/27 precept from HDC for the sum of £36,855.00.
h)	To report: A VAT reclaim for £973.74 was credited to the current account on the 12/12/25.
133	<u>Appointment of Internal Auditor</u> Proposal to appoint CAPALC as HAPC's Internal Auditor for the next three-years. (Appendix 8 Internal Audit).
134	<u>Letter from Kastle Solicitors 16/10/25</u> To report: The Wellers Law Group responded to Kastle Solicitors w/c 12 th January 2026.
135	<u>Update on Training / Meetings and or Training attended</u> Feedback from all Councillors.
136	<u>Consider Correspondence Received and Response</u>
a)	Email from Jeremy Handel, Moats Way Limited enquiring whether HAPC would like an update on their development plans.
b)	Email from NALC requesting PCs write to HDC (Appendix 9 MGCLG).
c)	Letter from The Hemingford's Flood Protection Group (K. Elliott) asking for a volunteer to represent the Abbots. Meetings bi-monthly and last circa 1 hour. (Appendix 10).
137	<u>Proposal to approve three new Policies:</u> a) Adoption of SAPP's IT template. b) Adoption of a Data Breach Policy. c) Data Audit Schedule.
138	<u>Closure of the Meeting</u>
139	<u>Date of the next Meetings:</u> Monday 23 rd February 2026 at 7 pm in the Village Hall, High Street, Hemingford Abbots PE28 9AH.

PAYMENTS 132 (d)

Staff Costs					
HMRC					
Clerk's Expenses					
NETNERD (domain name renewal/emails) reimburse CLERK	NETNERD annual domain name renewal (keep for one year only)	£ 56.98	£ 11.40	£ 68.38	
SLCC	Annual subscription to SLCC	£ 158.00		£ 158.00	
K&M Lighting Ltd.	Replacement LED Unit	£ 245.00	£ 49.00	£ 294.00	
		£ 1,133.58	£ 60.40	£ 1,193.98	
Yu Energy Direct Debit Mandate	December supply of electricity	£ 229.96	£ 11.50	£ 241.46	*
		£ 1,363.54	£ 71.90	£ 1,435.44	