

HEMINGFORD ABBOTS PARISH COUNCIL

Minutes of the MEETING OF THE PARISH COUNCIL

Held at 7 pm on Monday 3rd November 2025.

Venue: Hemingford Abbots Village Hall, High St, Hemingford Abbots,
PE28 9AH.



Present:

HAPC Cllrs. Marcus Whewell, Maria Halls, Richard Chamberlain, Shaun Reinson.
CCC Cllr. David Keane. HDC Cllr. Brett Mickelburgh

Clerk: M. Blewett

Public: 22

Item 89 brought forward (CCC Cllr David Keane's report)

Key activities August – October

October 1st Cllr DK attended a Members Briefing on the A141 & St Ives improvement plan. Cllr DK's initial feedback was that the improvements suggested in St Ives will not address the current issues significantly and even less so with the level of development faced in the future, and that the active travel cycle ways that are proposed above the A1123 and across the meadow on the old railway line do not take into consideration the existing cycle paths that could achieve similar outcomes with less cost and impact.

October 23rd, October Cllr DK attended the 141 Consultation St Ives Corn Exchange to listen to the local feedback, and met with landowners in the Hemingford's who would be directly impacted by some of the possible suggestions. Meetings were also held with St Ives Councillors, Julie Kerr and Alex Bulat to work on a co-ordinated response to the consultation.

Public participation

Several members of the public raised concern over the proposed A141 & St. Ives Improvement plan. The name of the Transport Officer at CCC was requested and Cllr DK said he would pass this information to HAPC for it to be passed on to the individual. Otters have been seen on the Hemingford Bank where the cycle route is being proposed. Otters are a protected species and the member of public who raised their concern asked if an Environmental Impact report had been carried out. A question was raised regarding why the cycle path was being considered and what the cost [to the public] is the ongoing consultation and proposed new cycle route, particularly when an existing cycle route already exists. Cllr MW said that HAPC had responded to a consultation cycle route in November 2024.

Property owners have been asked to submit information about the land they own and are naturally very concerned, and are taking legal advice. The response time has been reduced and there are further concerns that the project team are using very old maps of the area.

Cllr DK and HAPC have given feedback that the existing cycle paths should be used rather than creating new pathways. Cllr DK is happy to help in any way and to take emails from anyone needing further help.

2025-2026		Minutes	Opened 7 pm
87		Apologies for absence Apologies received and accepted from Cllr Rie Hargreaves.	
88		Councillors' Declarations of Interest None.	
89		Reports from County and District Councillors. HDC's Cllr Brett Mickelburgh - Business cases for Local Government Reform in Cambridgeshire and Peterborough are now being developed. These include the three proposed options for reorganisation, which were announced on 11 June 2025, and a fourth Greater Peterborough option, which has since been put forward by Peterborough City Council. A formal decision on the council's preferred option is anticipated in the autumn, with an HDC Extraordinary Council meeting scheduled for November. Final decisions on reorganisation will be made by the Minister of State for Local Government and English Devolution, following government consultation. Public consultation/feedback will take place in due course. Updating the Local Plan to 2046 – this is in its early stages and HDC would like to hear from all residents and PCs on the plan. CIL Funding has opened again.	
90		Minutes of the previous meeting Resolved to approve the Minutes held on Monday 22 nd September 2025. Proposed by Cllr RC, seconded by Cllr SR, all in favour.	
91a)		25/01451/CLED – Revocation Request. Discuss the Officer's Report and HDC's Letter to Buxton's and agree next actions. The PC submitted its latest letter a business day before the DMC.	
a)		1. Buxton's received a letter from C3's Planning Solicitor requesting that HAPC refrain from sending in late submissions to DMC. The letter suggested the PC's objective for the late submission (on the day of the DMC meeting) was to disrupt the planning process. C3's letter is displayed on the Planning Portal. Cllr MW, explained that he had spoken with, and explained the reasons for, the lateness to the Planning Officer before the start of the DMC meeting. Cllr MW asked that he, or the Planning Officer explain the reasons for the late submission to the DMC. The Planning Officer did not carry out the request, nor was Cllr MW allowed to speak during the meeting. HAPC Councillors resolved for HAPC to respond to C3 with a request that the letter be withdrawn and for the record to be removed from the Planning Portal. Proposed by Cllr SR, seconded by Cllr RC, all in favour. 2. A second letter was received from the Planning Officer, Lewis Tomlinson in response to the challenges made by HAPC. LT's letter is missing vital points and does not answer the questions raised to HAPC's satisfaction. Resolved that HAPC write back to LT for a full and detailed response to our last letter as soon as possible, and before any DMC deadline. Cllr MW and RC to draft the letter for circulation before it is sent. No external support is required in the drafting of this letter. Proposed by Cllr SR, seconded by Cllr MH, all in favour.	
b)		NOTED New Property 25/02028/CLPD (Alt. Ref. PP-14418494) The Thatcher's View, Moats Way, Hemingford Abbots Huntingdon PE28 9HH. Proposal: Provision of a mobile home (caravan) to provide additional accommodation. Rec'd 17/10/25, validated 21/10/25/In progress. HAPC has not been asked to comment. No comment.	
c)		25/01090/HHFUL 13 Rideaway Drive Hemingford Abbots Huntingdon. Proposal: Demolition of garden shed and erection of garden room outbuilding. Resolved neither for nor against this application. Proposed by Cllr RC, seconded by Cllr MH, all in favour.	
d)		APPEALS 25/000546/FUL Land Adjacent Ridgeway Farm Rideaway Hemingford Abbots. Erection of 3 barns for storage of thatching materials with hardstanding for vehicles. Respond within 5 weeks from appeal (22/10/25). RC – hasn't changed much at all since the last application – still the same access and fire potential storing Hay in the barn. Resolved to resubmit our last objection to the planning application and reinforce the PC's concerns (FIRE/ACCESS). Proposed by Cllr MW, seconded by Cllr SR, all in favour.	
e)		NOTED New Trees 25/01981/5DAY 46 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Proposal: T1 - Dead Silver Birch - Fell close to ground level - Will be replaced with a Willow, Birch and an Alder. (5-day notice submitted as the tree has recently shed 2 large branches). Application Received Monday 13 October 2025. In progress. HAPC has not been asked to comment.	

f)	<u>5/01874/5DAY</u> Brompton House Meadow Lane Hemingford Abbots Huntingdon PE28 9AR. Proposal 5-day notice T1 Willow (dead) - Fell to ground level. Status: In progress. Application Received Friday 26 September 2025. HAPC has not been asked to comment.
	<u>NOTED Approved Trees</u>
g)	<u>25/01797/TRCA</u> 1 Common Lane Hemingford Abbots Huntingdon PE28 9AN. T1 Ash – remove.
h)	<u>25/01744/TREE 66 Common Lane Hemingford Abbots Huntingdon PE28 9AW.</u> T1 & T2 Willow - Re-pollard by 5-6m to control size and maintain structure. T3 Willow - Pollard at same height as others.
i)	<u>25/01753/TRCA</u> Old Farm Cottage Church Lane Hemingford Abbots Huntingdon PE28 9AL. Silver Birch – remove.
j)	<u>25/01731/TRCA</u> 18 High Street Hemingford Abbots Huntingdon PE28 9AH. T1 Corkscrew Willow: reduce by 3m to previous pollard points at approx. 4m.
92	<u>Finances</u>
a)	To accept the authorised invoices for October (salaries, standing orders and DDMs for payment as listed at the end of the agenda) (Appendix 2). Resolved to accept and approve the payments for October. Proposed by Cllr SR, seconded by Cllr MH, all in favour.
b)	Resolved to approve and accept the bank reconciliation for September and Q2's Budget Statement. Proposed by Cllr RC, seconded by Cllr SR, all in favour.
c)	NOTED: £12,000.00 has been transferred from the UTB current account into the savings account.
d)	Resolved that the Clerk and Cllrs RC and MW prepare a draft 2026 budget and proposed Precept* for the next PC meeting on 24/11/25. Proposed by Cllr SR, seconded by Cllr MW, all in favour.
93	<u>Community Infrastructure Levy (CIL) Funding OCTOBER 2025</u> Resolve that HAPC will not be applying for CIL funding. Proposed by Cllr RC, seconded by Cllr MH, all in favour.
94	<u>LHI 2025</u> NOTED: HAPC has received confirmation from CCC that the LHI bid for a 40-mph buffer zone and signage has been successful. The Clerk is awaiting confirmation from the Local Projects Team on timescales etc. HAPC wish to thank Dr. Jo Wills for her help in the successful submission.
95	<u>Administration</u> 1Noted The Clerk has instructed Town and Parish Council Websites to begin the process of transferring HAPC to a '.gov.uk' domain. Clerk to liaise with Cllr SR on email set up. 2Noted: The Clerk's new Lenovo lap-top has been installed with the updated Microsoft Office package. AskIT will provide HAPC with a certificate of disposal of the old laptop in due course.
96	<u>Winter Gritting Scheme</u> Resolved against registering HAPC for the scheme. Proposed by Cllr SR, seconded by Cllr MW, all in favour.
97	<u>HDC Complaint Stage 1</u> Resolved that HAPC take no further action. Proposed by Cllr RC, seconded by Cllr MW, all in favour.
98	<u>Letter to HAPC from Kastle Solicitors 16/10/25</u> Resolved to seek free advice and guidance from NALC through our membership of this organisation, before responding to Kastle Solicitors. Proposed by Cllr RC, seconded by Cllr SR, all in favour.
99	<u>Meetings / Training completed/attended</u> The Clerk was asked to resend the GDPR and Cybersecurity training modules to Cllrs SR, MH, RC and RH.
100	<u>NOTED Correspondence Received and Response</u>
a)	<u>15/10/25 HDC</u> - Precept request, HAPC to respond by Friday 16 th January 2026. Election costs for 2026 were included in HDC's correspondence, which should be factored into budget planning*.
b)	<u>3/10/25 Cambridgeshire County Council.</u> A second consultation on the updated package for the A141 and St Ives Improvements Scheme is taking place The A141 and St Ives Improvements Study considers the upgrading of the transport network on the A141 corridor and around Huntingdon and St Ives. Resolved for Cllr MW to speak to the Chair of H&W and HG PCs to coordinate a tripartite response to the proposals/consultation (within the next week), HAPC will anyway also submit its own response independently. Proposed by Cllr MH seconded by Cllr SR, all in favour.
101	<u>NOTED and c/f to January's meeting - Policies for consideration</u>
a)	Adoption of SAPPP'S IT template (Policy (Appendix 8).
b)	Adoption of a Data Breach Policy (Appendix 9).
c)	Review and comment on the Data Audit Schedule (Appendix 10).
102	<u>Items for next agenda</u> Hemingford Abbots' Tree Policy – presentation by Tom Mosher.
103	<u>Closure of the Meeting 8.05 pm</u>
104	<u>Date of the next Meetings:</u> Monday 24 th November 2025 at 7 pm in the Village Hall, High Street, Hemingford Abbots PE28 9AH.

Finance 92a

October payments presented for approval

4000 Staff Costs					
4060 Clerk's Expenses (inc. Microsoft invoice reimbursement)					
4220 Bradgates Ground Maintenance	September Grass Cutting	£ 50.00	£ 10.00	£ 60.00	
4095 PKF Littlejohn	External Audit	£ 210.00	£ 42.00	£ 252.00	
4305 ASKIT	New laptop and Microsoft licence (office)	£ 672.00	£ 134.00	£ 806.40	
		<u>£ 1,588.55</u>	<u>£ 186.00</u>	<u>£ 1,774.95</u>	
4250 Yu Energy Direct Debit Mandate	August's supply of electricity	£ 156.41	£ 7.82	£ 164.23	*
		<u>£ 1,744.96</u>	<u>£ 193.82</u>	<u>£ 1,939.18</u>	