

HEMINGFORD ABBOTS PARISH COUNCIL

Notice of the MEETING OF THE PARISH COUNCIL

Time: 7 pm Date: Monday 3rd November 2025.

Venue: Hemingford Abbots Village Hall, High St, Hemingford Abbots, PE28 9AH.

To All Members of the Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Any member not able to attend should send their apologies in before the meeting.

Members: 5 Vacancy: 2 Quorum: 3

The meeting is open to members of the public (including the press), but it is not a public meeting.

Maxine Blewett Mrs Maxine Blewett – Parish Clerk 29th October 2025.



Public participation

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on **Items that are on the current agenda**. -To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair.

2025-2026		Agenda
87		Apologies for absence
88		Councillors' Declarations of Interest • To receive declarations of interest from Councillors on items on the agenda • For declarations of interest received, Councillors to inform the Chair if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion. • To receive written requests for dispensations for disclosable pecuniary interests (if any) • To grant any requests for dispensation as appropriate
89		Reports from County and District Councillors.
90		Minutes of the previous meeting To agree and approve the draft minutes from the PC Meeting held on Monday 22 nd September 2025 (Appendix 1).
91a)		25/01451/CLED – Revocation Request. Discuss the Officer's Report and HDC's Letter to Buxton's and agree next actions.
b)		New Property 25/02028/CLPD (Alt. Ref. PP-14418494) The Thatcher's View, Moats Way, Hemingford Abbots Huntingdon PE28 9HH. Proposal: Provision of a mobile home (caravan) to provide additional accommodation. Rec'd 17/10/25, validated 21/10/25/In progress. HAPC has not been asked to comment.
c)		25/01090/HHFUL 13 Rideaway Drive Hemingford Abbots Huntingdon. Proposal: Demolition of garden shed and erection of garden room outbuilding. <u>Respond to HDC before 6/11/25.</u>
d)		APPEALS 25/000546/FUL Land Adjacent Ridgeway Farm Rideaway Hemingford Abbots. Erection of 3 barns for storage of thatching materials with hardstanding for vehicles. Respond within 5 weeks from appeal (22/10/25).
e)		New Trees 25/01981/5DAY 46 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Proposal: T1 - Dead Silver Birch - Fell close to ground level - Will be replaced with a Willow, Birch and an Alder. (5-day notice submitted as the tree has recently shed 2 large branches). Application Received Monday 13 October 2025. In progress. HAPC has not been asked to comment.
f)		5/01874/5DAY Brompton House Meadow Lane Hemingford Abbots Huntingdon PE28 9AR. Proposal 5-day notice T1 Willow (dead) - Fell to ground level. Status: In progress. Application Received Friday 26 September 2025. HAPC has not been asked to comment.

g)	Approved Trees 25/01797/TRCA 1 Common Lane Hemingford Abbots Huntingdon PE28 9AN. T1 Ash – remove.
h)	25/01744/TREE 66 Common Lane Hemingford Abbots Huntingdon PE28 9AW. T1 & T2 Willow - Re-pollard by 5-6m to control size and maintain structure. T3 Willow - Pollard at same height as others.
i)	25/01753/TRCA Old Farm Cottage Church Lane Hemingford Abbots Huntingdon PE28 9AL. Silver Birch – remove.
j)	25/01731/TRCA 18 High Street Hemingford Abbots Huntingdon PE28 9AH. T1 Corkscrew Willow: reduce by 3m to previous pollard points at approx. 4m.
92	Finances
a)	To accept the authorised invoices for October (salaries, standing orders and DDMs for payment as listed at the end of the agenda) (Appendix 2).
b)	To approve the August bank reconciliation (Appendix 3) and receive and accept the Budget Statement for Q2.
c)	To report: £12,000.00 has been transferred from the UTB current account into the savings account.
d)	Proposal that the Clerk and two nominated Councillors prepare a draft 2026 budget and proposed Precept* for the next PC meeting on 24/11/25.
93	COMMUNITY INFRASTRUCTURE LEVY (CIL) FUNDING: OCTOBER 2025 HAPC to consider applying for CIL funding. Applications are being invited for funding from the 'Strategic Proportion' of the CIL funds (approximately 80% of the total monies received) that have been collected by Huntingdonshire District Council. The closing date for this round is 19th December 2025 and decisions will be issued, depending on the amount requested in March 2026. (Appendix 4).
94	LHI 2025 To report: HAPC has received confirmation from CCC that the LHI bid for a 40-mph buffer zone and signage has been successful. The Clerk is awaiting confirmation from the Local Projects Team on timescales etc.
95	Administration 1. To report: The Clerk has instructed Town and Parish Council Websites to begin the process of transferring HAPC to a '.gov.uk' domain. 2. To report: The Clerk's new Lenovo lap-top has been installed with the updated Microsoft Office package. AskIT will provide HAPC with a certificate of disposal of the old laptop in due course.
96	Winter Gritting Scheme Proposal to register HAPC for the scheme by 31/10/25 (link below) A registration form is required for each volunteer to ensure CCC's health and safety standards are being met. http://cambridgeshire-self.achieveservice.com/service/Community_gritting_registration_form .
97	HDC Complaint Stage 1 Discuss HDC's Stage 1 response and consider if any further action is necessary. (Appendix 5).
98	Letter to HAPC from Kastle Solicitors 16/10/25 Discuss and agree HAPC's response. (Appendix 6).
99	Meetings / Training completed/attended Feedback from Councillors.
100	Consider Correspondence Received and Response
a)	15/10/25 HDC - Precept request, HAPC to respond by Friday 16 th January 2026. Election costs for 2026 were included in HDC's correspondence, which should be factored into budget planning*.
b)	3/10/25 Cambridgeshire County Council. A second consultation on the updated package for the A141 and St Ives Improvements Scheme is taking place. The A141 and St Ives Improvements Study considers the upgrading of the transport network on the A141 corridor and around Huntingdon and St Ives. (Appendix 7).
101	Policies for consideration and approval at HAPC's January PC meeting a) Adoption of SAPP'S IT template (Policy (Appendix 8). b) Adoption of a Data Audit Schedule (Appendix 9).
102	Closure of the Meeting
102	Date of the next Meetings: Monday 24 th November 2025 at 7 pm in the Village Hall, High Street, Hemingford Abbots PE28 9AH.

October payments presented for approval

4000 Staff Costs					
4060 Clerk's Expenses (inc. Microsoft invoice reimbursement)					
4220 Bradgates Ground Maintenance	September Grass Cutting	£ 50.00	£ 10.00	£ 60.00	
4095 PKF Littlejohn	External Audit	£ 210.00	£ 42.00	£ 252.00	
4305 ASKIT	New laptop and Microsoft licence (office)	£ 672.00	£ 134.00	£ 806.40	
		£ 1,588.55	£ 186.00	£ 1,774.95	
4250 Yu Energy Direct Debit Mandate	August's supply of electricity	£ 156.41	£ 7.82	£ 164.23	*
		£ 1,744.96	£ 193.82	£ 1,939.18	